

Display Vehicle Declaration & Information Ownership



Willenhall Transport Show
 PINSON RD, WILLENHALL, WEST MIDLANDS
 WV13 2PW
 (Show Address DO NOT SEND FORM HERE)

RETURN ASAP TO ADDRESS OVERLEAF

Harry Constable
Event Organiser

Email: bookings@willenhalltransportshow.co.uk

Tel: 07494622141

PART 1 – Confirmation of CONTACT DETAILS – compulsory

Please complete your contact details below to ensure that we are able to communicate effectively with you in the build up to the event. PLEASE COMPLETE IN BLOCK CAPITALS.

Name..... Email

Address.....

.....Postcode

TelephoneMobile

PART 2 – Display Vehicles - compulsory

Please state the details of the display vehicles you are bringing below:

	Vehicle Type	Reg No (if applicable)	Runner / Non Runner
1.			
2.			
3.			
4.			
5.			
6.			

All vehicles featured in the display will be showcased in advance on the show and feature sponsor's affiliated websites and used in the show publicity. If you do not wish for your car to be featured, please tick the box No contact details will be given, only the write up and images of the car to be displayed.

PART 3 – Health & Safety – compulsory Their Mobile Number (in case of emergency):

1. I / We will be displaying _____(number) motor vehicles in the show during open period and agree to abide by the regulations for displaying a car.

Petrol Regulations - Car Exhibits for Cars

When bringing a car to please remember to take into account the following points:

Your car must...

- Have a safe level of fuel – some post 1984 cars are more dangerous when empty.
- Once the vehicle is in position on your stand you must disconnect the battery unless the vehicle safety measures will be affected (such as on bi-fuel vehicles) this MUST be identified to the Operations team.
- Be positioned within the boundaries of the stand so that any protrusions, doors, tails lifts etc do not infringe the stand perimeter.
- Any opening part of the vehicle must open within your stand and not into a gangway
- Adhere to instructions by Traffic & Security departments at all times.

Please be aware that all of the above points are legal requirements as well as requirements of the e-guide and regular checks will be carried out throughout the show by a Health and Safety Officer.

PART 4 – Insurance

I / we understand that it is our responsibility to take out adequate insurance for any cars displayed at Practical Classics Restoration Show.

I / we understand that the details and images provided of your car may be used for pre and post show publicity by the show organisers and the feature

I / we understand that I / we will indemnify WTS organisers against any loss in relation to the event during the entire tenancy of the show.

I will provide a copy of my insurance certificate on request

PART 5 – Declaration - compulsory

I declare that the information supplied on this form is correct and I acknowledge that I have received and read this document & the information it contains, and agree to abide by its. I have ensured that copies of this information have been made available to any relevant parties.

SignedDate.....

Print Position.....

Useful Information

		Build Up
Sat 12th June 2016	0800 – 1030	

On arrival at the show please make sure that your Display Vehicle Pass is clearly shown in your window – this will identify you to the Traffic Marshalls. Please follow their directions down to the show ground.

Dates	Show Open Hours	Open Period
Sunday 12th June 2016	10.30 – 1630 hrs	

		Breakdown
Sunday 12th June 1630 – 1800 hrs	All vehicles, goods and products must be removed from the stand by 1800 hrs.	

Please note:
For safety reasons, breakdown cannot commence until all visitors have left the site.

We would encourage all exhibitors to try and remove their vehicles on Sunday evening between 1630 hrs and 1800hrs. However it may not be possible for all cars to be removed in this time. Please follow the instructions on site from our traffic marshals and ensure you have completed your vehicle ID pass in the organisers' office on Sunday to avoid any unnecessary delays on departing the site. More details will be sent with vehicle and exhibitor passes.

Any items left on site after 1200 on Monday 13th June 2016 will be deemed as rubbish and thrown away. The removal of any items such as flooring, standfitting materials, and boxes of literature will be chargeable directly back to the exhibitor – the charges for this are high. The Organisers cannot accept responsibility for any items left on site, and any items left on site after 1200 on Monday 13th June will be deemed as rubbish and thrown away.

Show Rules & Regulations

Please read the below information that will ensure you are adhering to the rules & regulations of the show.

Code of Practice

Please note the following important regulations:

In order that no discourtesy is shown to last minute visitors to the show, we ask that no dismantling of displays or exhibits commence before 1630 hrs. or until all visitors have left the show on Sunday 12th June 16. You will be notified of when it is safe to begin breakdown by tannoy.

No car engines must be started after show close until you receive clearance from the organisers via the tannoy.

Products of companies not exhibiting at the show cannot be used on stands for display purposes without permission from the Organisers.

Distribution of Promotional Material

All business including the dispensing of literature and promotional material must be conducted from yours stand. Off stand promotions are not permitted. No displays, posters etc may be mounted outside an exhibitors stand, or be attached to any part of the venue. On stand promotions are permitted provided they do NOT in ANY WAY interfere with other exhibiting companies. Presentations which lead to crowding of the aisles, walkways and entrances, or in the view of the Organisers present a safety hazard, are not permitted.

Gangways

The gangways within the exhibition have been subject to approval by the Local Authority. Under no circumstances can any part of your stand, furniture or exhibits project beyond the boundary of your stand. All gangways must be obstructed and accessible at all times.

Gazebos

Gazebo's are permitted on exhibitor's stands as long as they are inherently or durably flame proofed. They must be stable once erected.

Insurance

You are reminded that in accordance with the Rules & Regulations the MUST take out adequate exhibition insurance cover. Willenhall Transport Show do not have insurance cover for your car.

Whilst we take every precaution, we are not responsible for damage or loss to stand fittings and exhibits and cannot accept any responsibility for damage or loss of any properties introduced by the exhibitors and / or their agents / contractors. We advise you to take out adequate insurance to cover your property.

If you have any queries please contact PR & Bookings via mobile 07494622141